## Kentucky High School Aitlific Association

To: Superintendent, Principal, and Athletic Director
From: Louis Stout, Commissioner


Brigid L. DeVries, Executive Assistant Commissiegto .
Date: June 27, 2002
Subject: 2001-2002 Annual Report Forms Submission
School: Burgin High School

Enclosed please find a copy of Form T-65, The 2001-2002 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a resubmission of some of the 2001-2002 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.

To：KHSAA Member School Superintendents，Principals，and Athletic Directors
From：Louis Stout，Commissioner
Brigid L．Devries，Executive Assistant Commissioner
Date：June 19， 2002

Re： 2002 Title IX Forms Submission

| School | Burgin | Reviewed by | Gary Lawson |
| :--- | :--- | :--- | :--- |

The following is a status report regarding the required 2001－2002 Titte IX submission of forms due in to the KHSAA office by April 15，2002．Appropriate audit personnel have reviewed these forms and the following is a summary of this review．

1．Checklist of Forms properly submitted in a satisfactory manner：

| 区 | GE 19 （Annual Verification） | － | T－35（Budget Expenses） |
| :---: | :---: | :---: | :---: |
| 区 | T－1（Summary Program Chart 1） | － | T－36（Budget Expenses） |
|  | T－2（Summary Program Chart 2） | 区 | T－41（Checklist－Overall Interscholastic Program） |
| 区 | T－3（Summary Program Chart 3） | 区 | T－60（Corrective Action Plan） |
|  | T－4（Summary Program Chart 4） | 区 | T－63（Interscholastic Survey Results） |

II．Status

| A． | $2001-2002$ Forms are satisfactory and no further information or action is necessary at this <br> time． |
| :--- | :--- | :--- |
| B． | Errors have been noted with respect to the following forms and corrected copies are being <br> returned to you for placement in your Titte IX file to ensure proper submission in the future． <br> On Form T－2，the number of participants in column \＃2 does not equal the number shown on <br> Form T－1．Piease adjust this data and place the corrected information in your Title IX File． <br> On Form T－4，the numbers of participants listed in Rows \＃3，\＃6，and \＃9 does not add up to <br> equal numbers listed in Row \＃1，Form T－4．Please correct this data and place the corrected <br> information in your Title IX File． |
| C． | The following forms were omitted and must be submitted by school representatives． |
| D． | Other Recommendation and Comments： |

## participation Oobortamities Test Two



1) List the number of interscholastic teams offered for girls and boys at each competitive level (for example, varsity, junior varsity, and freshman levels). Total each of the entries in Column 1 into Row 4, Column 1 and Row 8, Column 1.
2) List the number of interscholastic teams that have been added in the last five years at each competitive level. Total each of the entries in Colum m 3 into Row 4, Column 3 and Row 8, Column 3.
3) List the number of participants that are currently on each level of the teams that were added in the last five years. Total each of the entries in Column 2 into Row 4, Column 2 for girls and Row 8, Column 2 for boys. If a team was added previously but no longer exists, there are no current participants to be added for that team.
4) List the number of participants added in the last 5 years. Total each of the entries made in Column 4 into Row 4, Column 4 for girls and Row 8, Column 4 for boys.
5) Calculate the percentage of participants that have been added in the last five years (Column 4 divided by Column 2 on each line). For example, if girls' varsity soccer ( 22 participants), junior varsity soccer ( 18 participants), junior varsity golf ( 8 participants), and freshman softball ( 15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 96 (taken from Form T-1, Row 1, Column 3), then $65.6 \%$ of the current opportunities ( 63 of 96 ) have been added in the last five years. Perform similar calculations for male participants.

Note: If the percentage of current participants added in the last five years is $25 \%$ or greater, compliance with test two may be possible. If less than $25 \%$, then compliance with test three should be analyzed. CAUTION: $25 \%$ is not a formal compliance standard.
Principal's Signature: $\qquad$ Date: $3 / 29 / 02$

## Levels of Competition Test Ore



1) Copy the number entered on Form T1, Row 1, Column 3 and place on Row 1, column 1 of this form. $i v i$
2) Copy the number entered on Form T1, Row 2, Column 3 and place on Row 1, column 2 of this form. 2 hort add
3) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows $\# 2,5,8$ ) and place in the proper boxes in columns 1 and 2 .
4) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows \#3,6,9) and place in the proper boxes in columns 1 and 2.
5) Calculate the percentage of female and male participants at each level. (Rows $44,7,10$ )

- Divide Row 3, Column 1 by Row 1, Column 1, and place the percentage in Row 4, Column 1.
- Divide Row 3, Column 2 by Row 1, Column 2, and place the percentage in Row 4, Column 2.
- Divide Row 6, Column 1 by Row 1, Column 1, and place the percentage in Row 7, Column 1.
- Divide Row 6, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
- Divide Row 9, Column 1 by Row 1, Column 1, and place the percentage in Row 10, Column 1.
- Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 10, Column 2.

Principal's Signature:
 Date: $3 / 29 / 02$
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## 2001-2002 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2002 along with other required forms)
The Burgin
(Name of High School)
High School, $\qquad$ Kentucky
certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)
[0] Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

$\square$ Designated the following persons) as the Title IX coordinator for the school/district:


School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.
(1) In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

Particidation Opportunities Test One

|  |  | (Column 1) | (Column 2) | (Column 3) | (Column 4) |
| :---: | :--- | :---: | :---: | :---: | :---: |
|  | Program | Earollment | Percentage of <br> Total <br> Enrollment | Number of <br> Interscholastic <br> Participants <br> (double and <br> triple count) | Percentage of <br> Total <br> Participation |
| Row 1 | GIRLS | 47 | 51 | 105 | 54 |
| Row 2 | BOYS | 46 | 49 | 90 | 46 |
| Row 3 | Totals | 93 | $100 \%$ | 195 | $100 \%$ |

Instructions:
*Number of $8^{\text {th }}$ grade students $\&$ below used in Column 4 calculations if applicable: $\qquad$ 55

1) Determine the total number of girls enrolled, (place in Row 1, Column 1).

Determine the total number of boys enrolled, (place in Row 2, Column 1).
2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
3) Calculate the percentage of total enrollment that is female. (Divide Row 1 , Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100\%.
4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the juntior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. * In addition, should $8^{\text {th }}$ grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many $8^{\text {th }}$ grade students $\&$ below are included. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Colurm 3.
5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total $100 \%$.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within $3 \%$ of Row 1, Column 2, then it provides a good target within which compliance is likely.
Principal's Signatare: Marthat ollien Date: $3 / 29 / 02$

[^0]
## Participation Opportunities Test Two



1) List the number of interscholastic teams offered for girls and boys at each competitive level (for example, varsity, junior varsity, and freshman levels). Total each of the entries in Column I into Row 4, Column 1 and Row 8, Column 1.
2) List the number of interscholastic teams that have been added in the last five years at each competitive level. Total each of the entries in Column 3 into Row 4, Column 3 and Row 8, Column 3.
3) List the number of participants that are currently on each level of the teams that were added in the last five years. Total each of the entries in Column 2 into Row 4, Column 2 for girls and Row 8, Column 2 for boys. If a team was added previously but no longer exists, there are no current participants to be added for that team.
4) List the number of participants added in the last 5 years. Total each of the entries made in Column 4 into Row 4, Column 4 for girls and Row 8, Column 4 for boys.
5) Calculate the percentage of participants that have been added in the last five years (Column 4 divided by Column 2 on each line). For example, if girls' varsity soccer ( 22 participants), junior varsity soccer ( 18 participants), junior varsity golf ( 8 participants), and freshman softball ( 15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 96 (taken from Form T-1, Row 1, Column 3), then $65.6 \%$ of the current opportunities ( 63 of 96 ) have been added in the last five years. Perform similar calculations for male participants.

Note: If the percentage of current participants added in the last five years is $25 \%$ or greater, compliance with test two may be possible. If less than $25 \%$, then compliance with test three should be analyzed. CAUTION: $25 \%$ is not a formal compliance standard.
Principal's Signature: Martha) Coleen Date: $3 / 29 / 02$

## SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three
For any question answered "YES" identify the respective sports).


Principal's Signature: $\qquad$ Date: $3 / 29 / 02$

## Levels of Competition Test One



1) Copy the number entered on Form T1, Row 1, Column 3 and place on Row 1, column 1 of this form.
2) Copy the number entered on Form T1, Row 2, Column 3 and place on Row 1, column 2 of this form.
3) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows \#2,5,8) and place in the proper boxes in columns 1 and 2 .
4) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows \#3,6,9) and place in the proper boxes in columns 1 and 2 .
5) Calculate the percentage of female and male participants at each level. (Rows \#4,7,10)

- Divide Row 3, Column 1 by Row 1, Column 1, and place the percentage in Row 4, Column 1.
- Divide Row 3, Column 2 by Row 1, Column 2, and place the percentage in Row 4, Column 2.
- Divide Row 6, Column 1 by Row 1, Column 1, and place the percentage in Row 7, Column 1.
- Divide Row 6, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
- Divide Row 9, Column 1 by Row 1, Column 1, and place the percentage in Row 10, Column 1.
- Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 10, Column 2.

Principal's Signature:


Date: $3 / 29 / 02$
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KHSAA

|  | equipment and supplies |  | Boar tras | ases | awards |  | coaches' salaries ( to include supplemental and extended employment) |  | facilities improvements NA |  | publications (if sport-specific) <br> 104 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | B | E | B | E | B | E | B | E | B | E | R | E |
| Cr baskethall | $\$ 800$ | $147 \%$ |  |  |  | $\sum$ | 4 $3898$ |  |  |  |  |  |
| B basketball | $18800$ | $1411.50$ |  |  |  | $\frac{5}{6}$ | $3898$ |  |  |  |  |  |
| G softball | $\$ 300$ |  |  |  |  | 8 | +1337 |  |  |  |  |  |
| 3 basebali | $4300$ | $1029+8$ |  |  |  |  | $14449$ |  |  |  |  |  |
| Geross country | $15350$ | 76900 |  |  |  |  |  |  |  |  |  |  |
| 3 cross country |  |  |  |  |  |  |  |  |  |  |  |  |
| Grgolf | $N A$ |  |  |  |  |  | NA |  |  |  |  |  |
| B golf | 数 75 | $680600$ |  |  |  | $0$ | 449 |  |  |  |  |  |
| G soccer | $N A$ |  |  |  |  | $\underset{\sim}{n}$ |  |  |  |  |  |  |
| B soccer | $N A$ |  |  |  |  | $\frac{-5}{\frac{6}{3}}$ |  |  |  |  |  |  |
| G swimming | $N A$ |  |  |  |  | 4 |  |  |  |  |  |  |
| B swimming | $N A$ |  |  |  |  |  |  |  |  |  |  |  |

" B " is for budgeted dollar amounts and " E " is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.
 BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART TO INCLUDE BOOSTER CLUB FUNDING

| Teams | equipment and supplies |  | travel <br> Boand puys truvel exposes |  | awards |  | coaches' salaries (to include supplemental and extended employment) |  | facilities improvements |  | publications (if sport-specific) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | B | E | B | E | B | E | B | E | B | E | B | E |
| G track | $7,700$ | XC |  |  |  | I | $449$ |  |  |  |  |  |
| B track |  |  |  |  |  | $\begin{aligned} & \frac{1}{\delta} \\ & 8 \end{aligned}$ |  |  |  |  |  |  |
| G tennis | NA |  |  |  |  | $\cdots$ |  |  |  |  |  |  |
| 13 tenuis | NA |  |  |  |  | 85 |  |  |  |  |  |  |
| G volleyball | NA |  |  |  |  | $-\frac{8}{8} 9$ |  |  |  |  |  |  |
| B wrestling | NA |  |  |  |  | ज ${ }^{3}$ |  |  |  |  |  |  |
| G (list sport) |  |  |  |  |  | ${ }^{\text {N/ }}$ |  |  |  |  |  |  |
| B (football) |  |  |  |  |  | 䫆 |  |  |  |  |  |  |
| G (list sport) |  |  |  |  |  | T |  |  |  |  |  |  |
| B (list sport) |  |  |  |  |  |  |  |  |  |  |  |  |

[^1]BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART $2001-2002$
TO INCLUDE BOOSTER CLUB FUNDING

## Checklist - Overall Interscholastic Athletics Program



Principal's signature: Yartho (olecu Date: $3 / 29 / 02$
To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2002.

| To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for imple may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2002. |  |  |
| :---: | :---: | :---: |
| TTEM FOR CORRECTION | SUGGESTED CHANGE | TIME TABLE FOR CORRECTIVE ACTION |
| Boys' Basketball hocker hrom | 1) upbrede facility or <br> 2) Boys of girls to shave same lonterram | 2002-2003 xhod year |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  | - - - |  |
| - An explanation (status report) is needed for all areas identified previously as items for correction as well as all are identified as items for correction. This form shall be typed. |  | ms for correction as well as all areas currently $3 / 29 / 02$ |

- An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.
Principal's signature: Martha) Colleer

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2-1
$$

Rev. 07/01

## 2001-2002 INTERSCHOLASTIC ATHLETICS SURVEY

Summary Of Student Responses
School Name: $\qquad$
School Enrollment: $385(\alpha-12)$
Date: $\qquad$
Completed By: John Cooper, AD.
Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2002. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.
$\frac{100}{98}$ Number of Surveys
$\frac{\text { Total Returned }}{8-11}$ Grades Surveyed

How Was The Survey Administered? In Classrooms
Fall Sports (List Total Number of Participation Responses)

| $\frac{7}{4}$ | Cross Country (Girls) |
| :--- | :--- |
| $\frac{\text { Cross Country (Boys) }}{2}$ | Field Hockey (Girls) |
| $\frac{15}{4}$ | Football (Boys) |
| $\frac{\text { Golf (Girls) }}{5}$ | Golf (Boys) |
| $\frac{4}{4}$ | Soccer (Girls) |
| $\frac{4}{16}$ | Soccer (Boys) |
| $\frac{\text { Volleyball (Girls) }}{3}$ | Volleyball (Boys) |

Winter Sport (List Total Number of Participation Responses)
14 Basketball (Girls)
23 Basketball (Boys)
14 Gymnastics (Girls)
O. Indoor Track (Girls)

3 Indoor Track (Boys)
12 Swimming \& Diving (Girls)
3 Swimming \& Diving (Boys)
6 Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)
15 Baseball (Boys)

13 Fast Pitch Softball (Girls)
11 Slow Pitch Softball (Girls)
10 Tennis (Girls)
3 Tennis (Boys)
8 Track (Girls)
9 Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport


Number of Students who participate in Intramural Sports. (From Student Survey T-61 Question 5)


List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)


Participation in Non-School Sports Activities
(From Student Survey T-61 Question 7)


Reasons for not participating in interscholastic athletics.
(From Survey Question 8)
Response Number

6 I prefer other activities such as band, chorus, etc.
12 I don't have time
18 The practice schedules and game times are inconvenient
14 The sport I like isn't offered
$\varnothing$ It's too expensive
2 I prefer to participate in club or intramural sports
3 Working
13 Other

Student Suggestions to encourage participation
Pnactio Schedules



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