## Kentucky High School Athletic Association

To:

Superintendent, Principal, and Athletic Director

From:

Louis Stout, Commissioner

Brigid L. DeVries, Executive Assistant Commissi

Date:

June 27, 2002

Subject:

2001-2002 Annual Report Forms Submission

School:

Burgin High School

Enclosed please find a copy of Form T-65, <u>The 2001-2002 Annual Report Forms Checklist</u>. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2001-2002 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

id L. De Vins

Should you need any further information, please do not hesitate to call anytime.



Memo

To:

KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Louis Stout, Commissioner

Brigid L. Devries, Executive Assistant Commissioner

June 19, 2002 Date:

Re:

2002 Title IX Forms Submission

School	Burgin	Reviewed by	Gary Lawson	

The following is a status report regarding the required 2001 - 2002 Title IX submission of forms due in to the KHSAA office by April 15, 2002. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

#### 1. Checklist of Forms properly submitted in a satisfactory manner:

X	GE 19 (Annual Verification)	X	T-35 (Budget Expenses)
X	T-1 (Summary Program Chart 1)	$\boxtimes$	T-36 (Budget Expenses)
	T-2 (Summary Program Chart 2)	X	T-41 (Checklist – Overall Interscholastic Program)
×	T-3 (Summary Program Chart 3)	X	T-60 (Corrective Action Plan)
	T-4 (Summary Program Chart 4)	X	T-63 (Interscholastic Survey Results)

#### 11. Status

A.		2001 – 2002 Forms are satisfactory and no further information or action is necessary at this time.
В.	X	Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future. On Form T-2, the number of participants in column #2 does not equal the number shown on Form T-1. Please adjust this data and place the corrected information in your Title IX File. On Form T-4, the numbers of participants listed in Rows #3, #6, and #9 does not add up to equal numbers listed in Row #1, Form T-4. Please correct this data and place the corrected information in your Title IX File.
C.		The following forms were omitted and must be submitted by school representatives.
D.		Other Recommendation and Comments:

KHSAA Form T2 Rev. 07/01

articipation Opportunities Test Two

The second secon			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	24	59			
	Row 2	j.v.:	Ź	51	j	19	
	Row 3	frosh:		13			
	Row 4	total:	7	(123)(m)		19	18.1
BOYS	Row 5	varsity:	5	59		7	
	Row 6	j.v.:	2	25			
	Row 7	frosh:	0	0			
	Row 8	total:	7	(84) (3)	1	7	7.8

- 1) List the number of interscholastic teams offered for girls and boys at each competitive level (for example, varsity, junior varsity, and freshman levels). Total each of the entries in Column 1 into Row 4, Column 1 and Row 8, Column 1.
- 2) List the number of interscholastic teams that have been added in the last five years at each competitive level. Total each of the entries in Column 3 into Row 4, Column 3 and Row 8, Column 3.
- 3) List the number of participants that are currently on each level of the teams that were added in the last five years. Total each of the entries in Column 2 into Row 4, Column 2 for girls and Row 8, Column 2 for boys. If a team was added previously but no longer exists, there are no current participants to be added for that team.
- 4) List the number of participants added in the last 5 years. Total each of the entries made in Column 4 into Row 4, Column 4 for girls and Row 8, Column 4 for boys.
- 5) Calculate the percentage of participants that have been added in the last five years (Column 4 divided by Column 2 on each line). For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 96 (taken from Form T-1, Row 1, Column 3), then 65.6% of the current opportunities (63 of 96) have been added in the last five years. Perform similar calculations for male participants.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION:</u> 25% is <u>not</u> a formal compliance standard.

Principal's Signature: Martha Collier Date: 3/29/02

#### Levels of Competition Test One

		(Column 1)	(Column 2)
	Team Levels	GIRLS	BOYS
Row 1	Total Number of Athletics Participants in All Levels	105	90
Row 2	Number of Varsity Teams Offered	4	5
Row 3	Number of Participants on all Varsity Teams	(59)	(59)
Row 4	Percentage of Total Varsity Participants By Sex	56.2%	65.6%
Row 5	Number of Junior Varsity Teams Offered	2	2
Row 6	Number of Participants on all Junior Varsity Teams	(51)	(25)
Row 7	Percentage of Total Junior Varsity Participants By Sex	48,6%	27.8%
Row 8	Number of Freshman Teams Offered		0
Row 9	Numbers of Participants on all Freshman Teams	(13)	0)
Row 10	Percentage of Total Freshman Participants By Sex	12.4%	0

1) Copy the number entered on Form T1, Row 1, Column 3 and place on Row 1, column 1 of this form.

2) Copy the number entered on Form T1, Row 2, Column 3 and place on Row 1, column 2 of this form about add up to

3) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #2,5,8) and place in the proper boxes in columns 1 and 2.

- 4) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #3,6,9) and place in the proper boxes in columns 1 and 2.
- 5) Calculate the percentage of female and male participants at each level. (Rows #4,7,10)
  - Divide Row 3, Column 1 by Row 1, Column 1, and place the percentage in Row 4, Column 1.
  - Divide Row 3, Column 2 by Row 1, Column 2, and place the percentage in Row 4, Column 2.
  - Divide Row 6, Column 1 by Row 1, Column 1, and place the percentage in Row 7, Column 1.
    Divide Row 6, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
  - Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
     Divide Row 9, Column 1 by Row 1, Column 1, and place the percentage in Row 10, Column 1.
  - Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 10, Column 2.

Principal's Signature:_	Martha	Collier	Date: 3/29/02
	_		/ / /



## 2001-2002 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2002 along with other required forms)

	The	Burgin		ool, <u>Burgin</u>	, Kentucky
(	certifies to the I	(Name of High Sch Kentucky High Sch	,	that the following is ar	accurate and true representation
					q. (also known as Title IX)
	-				ontained in the permanent tasks. (All boxes must be
	ked)	o the best of my	knowledge have comp	pieteu the following	tasks. (All boxes litust be
			ommittee at the high so	chool. (list committee	personnel and provide
·; -	attachment Name	if necessary)	dress Ph	one	Title _
	Martha Coll		rails End Hurodeburg		Principal
2	John Coope	er PoB	ox 324 Burgin, Ky	859-516-1575	Athlete Dir.
	Keith Monta Jan Gross		rown on Burgin, Ky		Girls Block Gach
	Melinda Hard		land love Hundstoure		· · · · · · · · · · · · · · · · · · ·
4	Menteross	393 (al	coview Pt. Humdeburg	ly 859-748-5856	SBOM
,	Tracy Rose	S 430 46	pe Ave. Harrads B	urg 104-734-57	<b>79</b> SAM GX SBOM
	17 ()				year on the following dates:
	<u>Septemb</u>	er and week			
-	January	I'm week	······································		·
-	May	ard week			
	☐ Designat	ed the following p	person(s) as the Title D	Coordinator for the	school/district:
•	T. 1 ( 000)	· •	Add - Duling of	Do P and	17 800 116 10200
-	John Cot Name	per	<u>Athletic Director</u> Title	YO Box 324 Address	Burgin 859-748-5282 Phone
-	/	•	11110	/ Xuu1033	1 none
}	School p	ersonnel are cont	inuing to make periodi	c reviews of the boys	and girls athletics program
1	eflected in the	Corrective Actio	n Plan.		
ı	☑ In additi	on to the above in	formation the above r	eferenced school mai	ntains a complete permanent
			· ·		, all corrective action plans, and
	other related m		<b>U</b> 1		
•	Martha	( Albert	March	29. 2002	
3	Principal's Sig	nature	Date	0	
_	Dill.	J. J. Yeld	- Arbent	l'Dank.	
5	Superintenden	t Signature	School Board	Chairpersons' Signatu	ıre

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

#### KHSAA Form T1 Rev. 07/01

#### 2001-2002 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

**Participation Opportunities Test One** 

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	41	51	105	54
Row 2	BOYS	46	49	90	46
Row 3	Totals	93	100%	195	100%

Ψ.				
Inc	ተነግ ነ	r t 1	ons	٠
1110			ULLO,	

*Number of 8th grade	students &	k below	used i	n Colum	ın 4
calculations if applica	ble;	55			

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. \* In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
  Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.)
  Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:	Partha)	Collier	_Date:_	3	129	102	<u>.                                    </u>
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#### Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	4	59			
	Row 2	j.v.:	ż	51	1	19	
	Row 3	frosh:		13			
	Row 4	total:	7	123	1	19	18.1
BOYS	Row 5	varsity:	5	59	1	7	
	Row 6	j.v.:	2	25			
	Row 7	frosh:	0	0			
	Row 8	total:	7	84	I	7	7.8

- List the number of interscholastic teams offered for girls and boys at each competitive level (for example, varsity, junior varsity, and freshman levels). Total each of the entries in Column 1 into Row 4, Column 1 and Row 8, Column 1.
- 2) List the number of interscholastic teams that have been added in the last five years at each competitive level. Total each of the entries in Column 3 into Row 4, Column 3 and Row 8, Column 3.
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- 4) List the number of participants added in the last 5 years. Total each of the entries made in Column 4 into Row 4, Column 4 for girls and Row 8, Column 4 for boys.
- 5) Calculate the percentage of participants that have been added in the last five years (Column 4 divided by Column 2 on each line). For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 96 (taken from Form T-1, Row 1, Column 3), then 65.6% of the current opportunities (63 of 96) have been added in the last five years. Perform similar calculations for male participants.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature:	Jartha	Collier	Date:_3	29/	02
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Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

		GIRLS (Yes / No)	BOYS (Yes / No)
1.	Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO)	NO	No
2.	For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO)	NO	No
3.	For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team with the interscholastic survey.	Ves	Yes
4.	For a sport currently offered, is there interest to form a viable team for a junior varsity, freshman, or other intramural level that is not currently offered? (YES or NO)	NO	No
5.	If you answered YES to question (1), (2), (3) or (4), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition. (YES or NO)	Yes	S

Principal's Signature:	W	lantha)	Coller	Date.	3/	29/12	
rimcipal's Signature.				Date.	-	$\alpha$	
1 5						<del></del>	



#### Levels of Competition Test One

		(Column 1)	(Column 2)
	Team Levels	GIRLS	BOYS
Row 1	Total Number of Athletics Participants in All Levels	105	90
Row 2	Number of Varsity Teams Offered	4	5
Row 3	Number of Participants on all Varsity Teams	59	59
Row 4	Percentage of Total Varsity Participants By Sex	56.2%	65.6%
Row 5	Number of Junior Varsity Teams Offered	2	2
Row 6	Number of Participants on all Junior Varsity Teams	51	25
Row 7	Percentage of Total Junior Varsity Participants By Sex	48.6%	27.8%
Row 8	Number of Freshman Teams Offered		Ø
Row 9	Numbers of Participants on all Freshman Teams	13	0
Row 10	Percentage of Total Freshman Participants By Sex	12.4%	0

- 1) Copy the number entered on Form T1, Row 1, Column 3 and place on Row 1, column 1 of this form.
- 2) Copy the number entered on Form T1, Row 2, Column 3 and place on Row 1, column 2 of this form.
- 3) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #2,5,8) and place in the proper boxes in columns 1 and 2.
- 4) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #3,6,9) and place in the proper boxes in columns 1 and 2.
- Calculate the percentage of female and male participants at each level. (Rows #4,7,10)
  - Divide Row 3, Column 1 by Row 1, Column 1, and place the percentage in Row 4, Column 1.
  - Divide Row 3, Column 2 by Row 1, Column 2, and place the percentage in Row 4, Column 2.
  - Divide Row 6, Column 1 by Row 1, Column 1, and place the percentage in Row 7, Column 1.
  - Divide Row 6, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
  - Divide Row 9, Column 1 by Row 1, Column 1, and place the percentage in Row 10, Column 1.
  - Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 10, Column 2.

Principal's Signature: Martha Collin Date: 3/29/02

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KHSAA Forn T35 REV. 07/01

BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART TO INCLUDE BOOSTER CLUB FUNDING

	equipm	equipment and	travel	vel	awa	awards	coaches' salaries	salaries	facilities	ities	publications (if	ions (if
	dns	supplies	Board pays bravel aspenses	ays penses			( to include supplemental and extended employment)	clude ntal and ded ment)	improvements NA	ements	sport-specific)	ecific)
	В	E	В	A	В	H	В	Œ	æ	E	Æ	E
G basketball	<b>\$</b> \$00	1479.55				Awa	8688					
B basketball	\$ 800	05.11/1)				urds	\$ 3848					
G softball	\$300°					Var	#1337					
B baseball	\$300	#1078.82				y <del>f</del>	bht#	-				
G cross country	# 330	26200				om <sup>4</sup>						
B cross country						2-						
G golf	A.N	r ledews				5	4Z					
B golf	\$ 75,00 \$ 506.00	506,00				for a	lohrh#					
G soccer	ΝA	,				z    :						
B soccer	NA			-		500r						
G swimming	NA					<del>l</del> s						
B swimming	MΑ											

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Collier
Martha
7
cipal's Signature:

Date: 3/29/02

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KHSAA Forn T36 REV. 07/01

# BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING 2001-2002

publications (if sport-specific)  $\mathbf{m}$ improvements facilities m supplemental and coaches' salaries employment) (to include extended # 44G  $\mathbf{x}$ vary from F182 For Awards **#**2-Ξ awards  $\alpha$ boards puys framel apprises travel  $\mathbf{m}$ equipment and 冝 ž supplies 14700 2 Ş 12 タタ AZ G (list sport) G (list sport) B (list sport) Teams G volleyball **B** wrestling B (football) G tennis B tennis G track B track

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Miss	•
the C	•
Mar	٠
rincipal's Signature:	

Date: 3 /29/02

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## 2001-2002 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T41 Rev. 07/01

### Checklist - Overall Interscholastic Athletics Program

Areas of Compliance			O ation by checking
BENEFITS	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Equipment and Supplies			V
Scheduling of Games and Practice Time	· · ·		V
Travel and Per Diem Allowances			V
Coaching			~
Locker Rooms, Practice and Competitive Facilities	V		
Medical and Training Facilities and Services			V
Publicity			V .
Support Services			V
Athletic Scholarships			NA
Tutoring			NA
Housing and Dining Facilities and Services			MA
Recruitment of Student Athletes			NA

Principal's Signature:	Intho	Collier	 29/02	
· · · · · · · · · · · · · · · · · · ·	(50	- · <del>-</del> ·	 7	

KHSAA Form T60 Rev. 07/01

2001-2002

School Year: 2001-2002 School Name: Sewgen

Principal's Signature: Date: 3-29-02

CORRECTIVE ACTION PLAN TITLE IX

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2002.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Boys Bashetball Locker Room	1) upstade faculity or 2) Boys & girls to shave same lockernown	2007-2013 School year
	-	
		# AR 44

An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.

Principal's Signature: Martha (Allier



### 2001-2002 INTERSCHOLASTIC ATHLETICS SURVEY

Summary Of Student Responses

School Name: Burgin
School Enrollment: 385 (14-12)
Date: 3-25-02
Completed By: John Cooper, AD.
<ol> <li>Instructions:         <ol> <li>Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.</li> <li>Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.</li> </ol> </li> </ol>
3. Please sign and date the Summary Form (T-63) and mail the <u>Summary Form only</u> to the KHSAA by April 15, 2002. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.
Number of Surveys  Grades Surveyed  Total Returned  Grades Surveyed
How Was The Survey Administered? In Classrooms
Fall Sports (List Total Number of Participation Responses)
Winter Sport (List Total Number of Participation Responses)

Spring Sport (List Total Number   15   Baseball (Berlin   15   Fast Pitch Section   11   Slow Pitch Section   10   Tennis (Girl Section   20   Track (Girls General   20   Track (Boys Section   20   Track (Boys	oys) oftball (Girls) Softball (Girls) s) s)	Responses)
Other Sports (From Student Sur	vey T-61 Question	10)
Name of Sport	15	Number of Students Interested In Participating
FOOTBALL VOLLEYBALL	16	
Swimmin 6	12	
Tennus (Girls)	lo	
		·
		·
		·
Number of Students who particip (From Student Survey T-61 Que		
Sport NA		Number
<del></del>		
List Intramural Sports students a (From Student Survey T-61 Que		ling:
Sport NA	·	Number
		· ·
	· <del></del>	

Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Sport

<u>BASEBALL</u>	6
Gymnastics	7
	(
A	
<del></del>	
Decree Comment and the state of	*
Reasons for not participating in	interscholastic athletics.
(From Survey Question 8)	
Response	Number
for T C of	and the second of the second o
	ner activities such as band, chorus, etc.
<u>ℓ</u> 2_ I don't ha	ve time
18 The practi	ice schedules and game times are inconvenient
	I like isn't offered
<u>Ø</u> It's too ex	
	participate in club or intramural sports
3 Working	
_ <i>\mathcal{13}</i> _Other	
<b>_</b>	
St. 1	
Student Suggestions to encourage	
Practice Sched	ules
,,,	
_	
$\sim$	• / /
Martha Colle	N 3/29/02
Principal's Signature	hata / Ja
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Number